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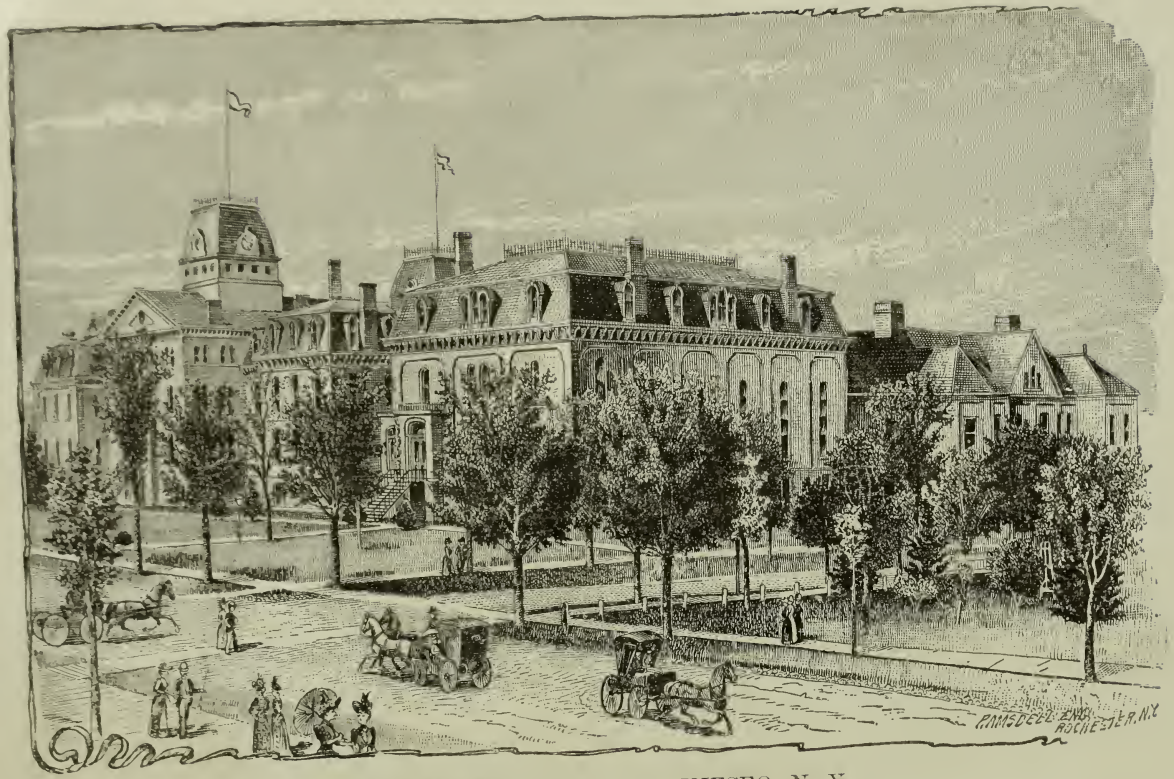
Circular of the

State Normal and Training School

Geneseo, New York.



STATE NORMAL SCHOOL, GENESEO, N. Y.

Department of Public Instruction.

HON. JAMES F. CROOKER,
Superintendent of Public Instruction.
HON. JARED SANFORD,
Deputy Superintendent.

Local Board.

DR. WALTER E. LAUDERDALE, President, HON. JAMES W. WADSWORTH,
WILLIAM A. BRODIE, Secretary, COL. JOHN RORBACH,
CHARLES W FIELDER, Treasurer, HON. SOLOMON HUBBARD,
ADONIRAM J. ABBOTT, WILLIAM A. WADSWORTH,
COL. JOHN R. STRANG.

Faculty.

JOHN M. MILNE, A. M., Ph.D., Principal, . . *Psychology and Didactics*
REUBEN A. WATERBURY, A. M., Ph.D., . . . *Mathematics and Methods*
HUBERT J SCHMITZ, Ph.D., ... *Natural Sciences*
FRANK E. WELLES. A. M. Ph.B., ... *Ancient Languages*
MISS MYRA P. BURDICK, ... *Rhetoric and Literature*
MISS JENNIE C. COE, ... *Algebra and Methods*
MRS. EMELINE S. CURTISS, ... *Grammar and History*
MISS MARY E. BURNS, ... *Botany, Geography ana Composition*
MRS. PHEBE B. HALL, ... *Superintendent of Intermediate Department*
MISS ELIZABETH MCBRIDE, *Critic in Intermediate Department and Methods*
MISS SARA A. GOHEEN, . . . *Superintendent of Primary Department*
MISS ELIZABETH V. RORBACH, ... *Critic in Primary Department*
MISS HELEN E. ANGELL, B. P., ... *Drawing and Painting*
MISS SARAH PARRY, O. B., ... *Elocution*
MRS. LOUISE M. ABBOTT, ... *French and German*
MISS MARY E. PARKS, ... *Vocal Music*
MRS. J. L. FRALEY, ... *Instrumental Music*

Engineer and Janitor.

LORAINE C. MOREY.

Circular from State Superintendent.

STATE OF NEW YORK,
DEPARTMENT OF PUBLIC INSTRUCTION,
Superintendent's Office, Albany, Sept. 1, 1892.

To School Commissioners and Superintendents of Schools:

Students will, as heretofore, be appointed to the Normal Schools by the Superintendent, upon the recommendation of Superintendents and School Commissioners. These officers will be relied upon to properly represent to possible candidates the needs of the public schools for well qualified teachers, and the necessity of professional and technical training on the part of all who intend to teach. No better service can be rendered to the educational interests of the State by supervisory officials than to lead desirable students to seek the advantages of the professional training schools.

The Normal Schools of New York are unexcelled in the country. Their equipment and facilities are being continually improved, and their energies are being more and more exclusively devoted to the professional preparation of teachers. Superintendents and Commissioners will therefore discriminate in making recommendations. No student can be admitted who has not already acquired a substantial elementary education. This can be gained in all of the ordinary schools, and the professional training schools can not be properly taxed with work which the common schools can perform as well. Through the quality of the work performed, and through the attainments, professional spirit and purpose of graduates, rather than through mere multiplicity of numbers, can the Normal Schools best promote the educational interests of the State.

There is room and welcome in the Normal Schools for the graduates of the elementary and secondary schools, and even for those who have made substantial advancement in the elementary course without technical graduation, provided they give promise of becoming successful teachers, and possess the desire to become

such; but there is no room for students who have laid no real foundation for professional training, and who have no well determined purpose about the matter, and no fair conception of the responsibility and obligations of a teacher's occupation.

Appointments will ordinarily follow recommendations, but students will be admitted or retained in the Normal Schools only when they show scholarship and other qualities in justification of the appointment.

Appointments.

All persons who expect to attend Normal Schools, should secure appointments from School Commissioners or Superintendents before entering.

Persons must be sixteen years of age, must possess good health, fair scholarship, and good moral character, in order to secure appointments.

A request for an appointment should include the name, age, residence, and the name of the school which the person desires to attend.

After the appointment has been properly filled out, it should be mailed to the Superintendent of Public Instruction, at Albany, who will send it to the school specified.

Requirements for Admission.

CERTIFICATES OF PROFICIENCY.

Students duly appointed, and presenting the diplomas of Colleges, Universities, High Schools, Academies or Academic Departments of Union Schools, Regents' Academic Diplomas, State Certificates, or Commissioners' Certificates, granted under the Uniform Examination System and STILL IN FORCE, showing a standing of seventy-five per cent. in arithmetic, grammar and geography, may be admitted, at any time, without examination.

ENTRANCE EXAMINATIONS.

Students duly appointed, but unable to present any of the above named evidences of proficiency, may be admitted at the opening of each term, upon passing an entrance examination, to be held at the school. Two different sets of question papers for such examinations will be forwarded from this department to the principals of the Normal Schools prior to the opening of the term. The first set will be used for the examination of all candidates upon the first and second days of the term. Students who attain sixty per cent. in arithmetic, grammar and geography each, and an average of seventy per cent. in the three branches, may be admitted.

Such candidates as fall below an average of seventy per cent. or below sixty per cent. in not more than one study, and such candidates as were not present at the first examination, and satisfy the principal that there was sufficient reason therefor, may, at the discretion of the principal, be permitted to try an examination in the branches in which they have not gained the required standing, one week after the first examination, upon the second set of question papers, and if, upon such examination, they gain the required standing, they may be admitted. All others will be refused admission.

No other entrance examination will be held, and no candidate will be admitted after the opening of the term who does not present some one of the prescribed evidences of proficiency.

READING, ORTHOGRAPHY AND PENMANSHIP.

No student is desired at a Normal School who does not read readily and intelligently, spell correctly, and write legibly and neatly. These acquisitions are to be assumed. Regardless of diplomas, certificates and examinations, principals will refuse admittance to all students who do not possess these acquisitions to a highly creditable degree.

NON-RESIDENTS.

Non-residents of the State are not to be solicited or encouraged to enter our Normal Schools, but persons who specially desire to

do so, and who comply with the requirements for admission, may be admitted upon paying to the treasurer of the local board a tuition fee of twenty dollars per term of twenty weeks, in advance. No mileage fee will be paid to non-residents.

Terms and Vacations.

The year is divided into two terms of twenty weeks each. The Fall term commences on the first Wednesday in September, and the Spring term on the first Wednesday in February. There will be an intermission of two weeks during the holidays.

All pupils should be present promptly at the opening of the term.

The examinations for admission and classification will commence on Wednesday, and a failure on the part of candidates to be present at that time, will subject them and the teachers to much inconvenience. Students who do not present one of the evidences of proficiency required, will not be admitted after the second Wednesday of the term. No private entrance examinations will be held.

Organization.

To best accomplish the objects for which this school was established, its work is divided into the following departments: Normal and Academic, and School of Practice.

The Normal Department.

The Normal Department is open only to those who intend to teach. It is designed to give thorough instruction and training in all that is required in a teacher's work.

It embraces three courses of instruction, viz: Classical, Scientific and English.

Academic Department.

No student will be received into the Academic Department connected with any State Normal School, who is not a *bona fide* resident of the territory, whose people have heretofore given Normal School property to the State, and for whose benefit the State has pledged itself to maintain an Academic Department.

Special Privileges of Normal Students.

Tuition and the use of all text books are free. Students will be held responsible, however, for any injury to or loss of books. They are advised to bring with them, for reference, any suitable books they may have.

Mileage.

The amount of fare necessarily paid on public conveyances in coming to the school, will be refunded to Normal students who remain a full term.

COURSES OF INSTRUCTION.

The following are the courses of study now in force in the different Normal schools, viz: English, Scientific and Classical.

English Course.

FIRST YEAR—FIRST TERM.

Arithmetic, Composition, Grammar, Botany, Familiar Science, Drawing, Reading, Vocal Music, Physical Culture.

SECOND TERM

Algebra, Physical Geography, Reading, Physical Culture, Composition, Physiology, Zoology, Vocal Music.

A course of reading in History of the United States.

SECOND YEAR—FIRST TERM.

Algebra, Geometry, Physics, Rhetoric, Declamations, Essays, Select Readings.

SECOND TERM.

English Literature, General History, Geometry, Drawing, Trigonometry, Book-keeping (elective), Chemistry, Declamations, Essays, Select Readings.

THIRD YEAR—FIRST TERM.

Psychology and Science of Education, Civil Government, School Law, School Economy, Declamations, Essays, Select Readings.

Methods of Teaching the English Branches,

Methods of giving Object Lessons, including Lessons on Objects, Form, Drawing, Size, Color, Place, Weight, Sound, Animals, Human Body, Plants, Moral Instruction, General Science and Common Manufactures.

SECOND TERM.

Mineralogy, Geology, Astronomy.

Teaching in School of Practice.

A course of reading connected with professional work.

Classical Course.

Students must pass satisfactory examinations in all the studies of the first year of the English Course to be admitted to this course.

FIRST YEAR—First Term.

Algebra, Geometry, Latin, Rhetoric,
Declamations, Essays. Select Readings,

Second Term.

Latin, General History, English Literature, Geometry,
Trigonometry, Declamations, Essays, Select Readings.

SECOND YEAR—First Term.

Physics, Latin, Astronomy,
Greek or French or German,
Declamations, Essays, Select Readings.

Second Term.

Latin, Greek or French or German, Chemistry, Mineralogy, Geology,
Declamations, Essays, Select Readings.

THIRD YEAR—First Term.

Greek or French or German, Latin, Psychology and Science of Education,
Civil Government, School Law. School Economy,
Declamations, Essays. Select Readings,
Methods of Teaching all Branches,
Methods of Giving Object Lessons, including Lessons on Objects, Form,
Drawing, Size, Color, Weight, Sound, Animals, Human
Body, Plants, Moral Instruction, General Science,
and Common Manufactures.

Second Term.

Greek or French or German, Latin. Teaching in School of Practice,
A course of reading connected with professional work.

Scientific Course.

This course includes all the subjects of the English Course, together with a two years' course in two of the following languages: Latin, Greek, French, German.

It will be seen by examining the preceding courses of study that students who have thoroughly mastered the subjects named in the first year of the English Course, can in two years complete the English Course, or in three the Scientific or Classical Course.

Students possessing the requisite age and qualifications may be admitted to any class on examination but no person can be graduated from any one of the prescribed courses, without passing through the last two terms of the course.

Advanced Standings.

After admission to the school, either upon one of the prescribed evidences of proficiency or upon examination at the school, students may be given such advanced standing as, in the judgment of the principal, their qualifications warrant. The principal will give such value to the diplomas of other institutions of Collegiate or Academic grade, to State Certificates issued by the Superintendent of Public Instruction, and to Regents' pass cards and diplomas, as he thinks proper, in determining whether the student shall be advanced in standing. He will also reduce the standing of a pupil at his discretion. No student, however, will be graduated upon less than one year's attendance.

Substitutions.

Students who are in the English Course may substitute three books of Cæsar, or six orations of Cicero, or six books of the Æneid, or one year of French or German for Astronomy, or Familiar Science, or Trigonometry, or Advanced Geometry and Greek, Roman and English History for General History.

Diplomas.

Students who complete satisfactorily any one of the above courses will receive corresponding diplomas which will serve as licenses to teach in the public schools of the state.

Conclusion.

Nothing can be of such enduring consequence to the educational interests of New York as a qualified and professional teaching service. A well qualified body of teachers must possess not only accurate scholarship, but it must be imbued with the spirit and purpose of instruction. Such a trained and devoted body of teachers can result only from a uniform and persistent general policy, looking to that end. Each act, all effort, of the public school authorities must conform to such a policy. The Normal Schools must not be held back from doing all that such magnificently equipped institutions may do to produce this result by reason of the presence of students unprepared for professional work, and who are not in sympathy with the spirit which should characterize professional institutions. On the other hand, it is the imperative duty of supervisory officers and teachers to seek out and secure competent and prepared material for these institutions, that they may continually send into the teaching service a sufficient number of men and women to influence and direct the whole mass.

Your earnest and continuous co-operation in this behalf is confidently relied upon.

J. F. CROOKER,
Superintendent.

General Information.

Location.

The village of Geneseo is delightfully situated in the valley of the Genesee, thirty miles south of Rochester, on the railroad leading from Rochester to Dansville. Students living on the line of the New York Central Railway will take the cars to Rochester and thence to Geneseo by the New York, Lake Erie & Western Railway. Students coming by the New York, Lake Erie & Western Railway, will take the cars to Avon, and thence to Geneseo. Those who come by the Delaware, Lackawanna & Western Railway, should come to Mt. Morris, and thence by the New York, Lake Erie & Western Railway to Geneseo. Those who come by the Genesee Valley Canal Railway,(now called the Western New York & Pennsylvania Railway), should come to Mt. Morris, and thence by the New York, Lake Erie & Western Railway, or to Piffard, or to Cuylerville, and thence to Geneseo by carriage.

Special Advantages.

The school is supplied with a complete TEXT BOOK LIBRARY, containing, besides the works used in the school, others for reference.

The students have free access to the WADSWORTH LIBRARY, which contains twelve thousand volumes of carefully selected works by the best authors.

There is a NORMAL READING ROOM in the school building, designed exclusively for the use of the school, and in it are to be found all the standard periodicals and best newspapers.

The Chemical and Philosophical apparatus of the school is all in good condition, and extensive enough to enable the students to perform all experiments of any course.

Chemical and Physical Laboratories are provided, in which the students are required to perform a course of experiments which is prescribed.

Students are encouraged to make for themselves all pieces of simple apparatus, so that they may be able to teach Chemistry and Physics properly in schools where little or no apparatus is provided.

There are also four flourishing LITERARY SOCIETIES—Delphic, Clionian, Philalethean and Agonian—which hold semi-monthly meetings for the purpose of debate and general literary culture. The Clionian and Agonian are for ladies, and the Delphic and Philalethean are for gentlemen.

A course of LECTURES and CONCERTS under the management of the societies, gives the students an opportunity of becoming acquainted with the representative scholars and musicians of the country. The course consists of six entertainments, and the expense of attending all of them is $2.00.

Regents' Pass Cards.

The State Normal Schools accept Regents' Credentials as follows:

1. Regents' diplomas, certificates, or pass cards are accepted in full for the following subjects, viz:

Advanced Arithmetic, Advanced Grammar, Botany, Physical Geography, Astronomy, Geology, General History, Elementary Rhetoric, U. S. History, Physiology, Zoology, Civil Government, Trigonometry, Solid Geometry, Cæsar, Cicero, Virgil, Latin Prose Composition, Anabasis, Homer, Greek Prose Composition, French, German.

2. Regents' diplomas, certificates, or pass cards, are accepted in part for subjects, as follows, viz:

Plane Geometry, 10 weeks. Physics, 10 weeks. Advanced Rhetoric, 10 weeks, Algebra, 20 weeks. Chemistry, 10 weeks. English Literature, 10 weeks.

3. Persons whose credentials are accepted in Latin and Greek are required to take ten weeks in Cæsar, five weeks in Virgil, five weeks in Anabasis, and five weeks in Homer, in class, for methods of teaching the subjects.

Allowance similar to the above will be made for work covered by diplomas from other schools, if the standing of those schools is satisfactory.

Promotion.

Satisfactory evidence of thorough scholarship in all that is required in any branch will be received, and pupils will be passed out of such subjects without examination.

In all science subjects, proficiency in all work except laboratory work, will be accepted. In mathematical subjects, the reason for every step must be understood. Mere ability to solve problems is not sufficient. In Grammar and Rhetoric, mere rules and definitions will not suffice; ability to analyze thought and write correctly are indispensable. Pupils who are so advanced without examinations, will, if on trial found deficient, be required to pursue the branches in the school. Thorough and careful preparation in the various branches are indispensable, in order to take up the discussion of methods successfully, and it is always unfortunate for any one to be passed who has not such preparation. Pupils who contemplate being advanced in this way, should bring certificates from their teachers, stating definitely the character and extent of the knowledge gained and the books used.

Physical Culture.

Regular and systematic training is given daily in the latest and best methods of physical culture, and the benefits that result to those who participate can hardly be over-estimated.

Boarding.

Board can be obtained in private families at rates varying from $3.00 to $4.00 per week, exclusive of washing. The Boarding Hall connected with the school, is designed exclusively for ladies, and in it board, including furnished room, fuel, lights and washing is furnished at $3.50 per week, payable quarterly, in advance. For information concerning the Boarding Hall, address Mr. W. S. Gooding, Proprietor.

It is expected that ladies and gentlemen will not board at the same house. Lists of boarding places will be furnished by the principal upon application.

On arriving at Geneseo, students should go immediately to the Normal School building, where they will be met by some member of the Faculty, who will render them all necessary assistance in securing boarding places.

Music.

Students can pursue Instrumental and Vocal Music under private instruction at reasonable prices, and it is recommended that those who contemplate taking instruction in either department correspond with the teacher of that department, instead of with the Principal of the school.

Regular lessons in Vocal Music are given daily without charge to those who are students in the school.

If satisfactory information is not found in this Circular, a letter may be addressed to the Principal, who will be pleased to answer all inquiries.

JOHN M. MILNE,
Principal.

Instrumental Department.

An opportunity is offered in the department of Instrumental Music of receiving instruction on *Piano, Organ, Harmony, Art of Fingering, Prima Vista Playing, Church Music, etc.*

Special attention will be given to *technique*, which is now universally recognized as an indispensable basis of all efficient instruction upon the piano. The training given will be entirely philosophical and rational, and such as is adopted by the most competent instructors in Europe.

Superior facilities will be afforded for learning *Prima Vista Playing*, or playing at sight. It is believed that this art can be taught very successfully, inasmuch as the method of teaching is based upon a rational conception of the nature of the work to be accomplished.

A thorough drill will be given in the principles of *Fingersatz*, so that the student will be enabled to discover, by the application of scientific principles, the use of the fingers in playing. The value of such instruction can hardly be overestimated, and by such a course many of the difficulties which seem almost insurmountable are removed.

Weekly recitals will be given by the puplis. The design of these is to give the student some practice in playing before an audience, and at the same time to discover any excellencies that may be adopted or defects that should be avoided in the playing of others.

The regular course of instruction is quite comprehensive and will require from three to five years of diligent work to secure its completion. It includes a large amount of *Piano study* and *practice*, and exhaustive study of the *rudiments* and *theory* of music, *harmony*, *technique*, the elements of *fingersatz*, *church music* and *accompaniment playing*. Upon the satisfactory completion of the course a diploma will be granted.

Course of Instruction.

FIRST CLASS.

Technical Studies, A and B Drill. Elaborated Scales,
Czerny's Etudes Op. 336, Nos. 1, 2, 3,
Czerny's "School of Volocity," Theory, Prima Vista Playing,
Heller's "Books for Expression," Op. 47, Nos. 1 and 2,
Sherwood's Amusements, Elementary Harmony,
Selections from Schumann, Schubert, Beethoven, and others,
Selection from Modern Composers, Class Playing.

SECOND CLASS.

Cramer's Fifty Selected Studies, Theory, Chopin's Etudes.
Elaborated Scales, Kullah's Octave Studies,
Sonatas of Beethoven. Haydn, Mozart and others.
Advanced Harmony, Prima Vista Playing.
Five Preludes and Fugues—Bach, Composition,
History of Music, Ensemble Playing.

THIRD CLASS.

Two years must be given to Selections from Chopin, Mendelssohn, Schumann, Liszt, Reinecke, Greig, Sherwood, Rubinstein. Beethoven and others.
Concertos and Concerted Music, Orchestra Playing, Ensemble Playing.
Opportunity is given to this class for teaching.

Terms, Etc.

Piano-forte (hour lessons) per term	$20 00
Harmony (hour lessons) per term	10 00
Rent of Piano per quarter, one hour each day	2 00
Rent of Grand Piano per quarter, one hour each day	2 50
Rent of Piano on upper and lower floors per quarter, one hour each day	1 50

Sheet music furnished at a discount.

All the piano pupils are admitted to classes in Harmony and Prima Vista Playing without extra charge.

A new CHICKERING GRAND PIANO has been placed in the Music Room.

All bills for tuition are payable quarterly.

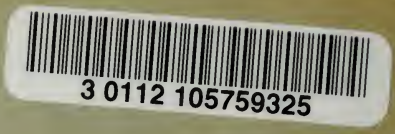
No pupil is allowed to omit lessons without sufficient cause.

Pupils may enter at any time during the term, although it is more desirable to have applications made at the beginning of the quarter.

Beginners may receive instructions from graduates of the Music department at 50 cents per lesson.

For further information address,

MRS. J. L. FRALEY.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